

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
MEETING MINUTES
AUGUST 19, 2022
(as amended on January 31, 2023)**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on August 19, 2022

MEMBERS PRESENT

Dr. Andrea Brooks
Dr. Hannah Coyt
Dr. Jeff Parsons
Beverly Martin
Amanda Grigsby
Kelli Hood
Jake Roberts

DPL STAFF

Debra Bush, Board Administrator
Tasha Stewart, Admin Section Supervisor

LEGAL COUNSEL

Daniel Leffel, OLS

MEMBERS ABSENT

OTHER

Dawn Hinton
Matt Grayson

CALL TO ORDER

Dr. Brooks called the meeting to order at 10:02 a.m.

Introductions of Board Members present: 10:02 am

MINUTES

July 15th minutes, motion to approve Dr. Coyt and Ms. Grigsby second. Carried. Make a motion to edit to change the date due to a clerical error.

MONTHLY FINANCIAL REPORT

The Board reviewed the July 2022 financial reports. KCI changed the LPCC and LPCA certificates to 11 x 14 in size. There are no other questions or concerns. The board is looking for ways to allot money to further assist licensees.

DPL REPORT

- Still working on State emails, hoping to have information soon. Kristin Lawson is the new commissioner. She is an attorney. August 29th is her start date.
- Y.S. renewal- Re-open renewal; Dr. Parsons made the motion. Ms. Grigsby seconds the motion, carried.
- Email update.

- Contact Isabel about travel approval. Per Mr. Grayson, All True will be handling the tour. Dr. Brooks will get the paperwork filled out. Needs to out of state travel. Dr. Brooks needs the Statute number from Ms. Stewart.

NEW BUSINESS

- KMHCA/KCA request for licensing emails for elections- Ms. Hinton made an update on KCA. Does not have the most updated list. They are requesting all LPCC and LPCA from the LPC Board. KMHCA would like a complete email list. Dr. Brooks asked if the entire list could be sent to KMHCA. Mr. Leffel asked if the board could send an email to all licensees. Dr. Brooks asked about private and public reasons. Dawn Hinton or Chris Griffith will send an email, and Dr. Leffel would like to review so the email will be sent by Ms. Bush by COB on Monday. Ms. Grigsby motioned to send an email, and Ms. Martin seconded. Carried. Working on applications to allow email access.
- Net CE -Remove from Agenda
- Denial Letters- We are current, and working on form letters.
- LPCA Supervision Agreements Psychoeducational Groups- No vote, just discussion. Dr. Coyt believes the regulation for supervision is vague. The application committee needs to check Section 5.
- Report from CRBS Meeting- 7 attended. Ms. Hood spoke out about the breakout sessions. Supervisors who are trained specifically for disciplinary actions. Ms. Hood is proposing we have this. PA has the road map. Wait to hear from KYPRN. 2-week period for KYPRN. Talked to TN about an updated reciprocity. AACBS has a conference in February 7-9 in New Orleans.
- Reciprocity Agreement with North Carolina—the board was approached at CRBS. I sent an email to their counsel to schedule a meeting.
- Flood Victim Certificates—Work with FEMA to get group counsel, and Dr. Brooks will coordinate with counsel. Dr. Coyt motioned to waive the fee, and Dr. Parsons seconded. The motion carried.
- LPCA Supervisor refusal—Dr. Brooks has allowed it, and BA will put the email in the file. What justification should be approved? Dr. Brooks stated that we should change our process so the licensee and supervisor can attend the next application meeting. Renewals are like a check-in point, but Ms. Hood pointed out that LPCA changed the supervisor. Evaluation questions for renewal application.
- FEMA

OLD BUSINESS

- Regulations- Emailed regulations to board members and set a meeting for September 2nd at 1:00 pm. Ms. Grigsby motioned to create a meeting, and Ms. Hood second. Motion is carried.
- Mr. Grayson gave an update. Hang-out is scheduled for August at 11:00 am

APPLICATIONS COMMITTEE

Mr. Roberts moved to enter into executive session, pursuant to KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss applications. All being in favor, Ms. Martin second the board entered closed session at 12:01 p.m.

Ms. Grigsby motioned to leave executive session, with a second by Ms. Martin at 12:56 pm. Mr. Parsons left to attend another meeting. Motion carried.

Ms. Grigsby motioned to approve the recommendations from the applications committee. Second, by Ms. Hood. Motion carried.

- Vote to change from LPCA to LPCC for military regulation, refund fee of \$150.00. Ms. Grigsby moved to approve, seconded by Ms. Martin. Carried.

Licensed Professional Counselor Associate (LPCA)

The applications committee made a recommendation to approve the following applications for:

Gerri Brown, Stephanie Bruce, Veronica Case, Sarah Devriendt, Jonathan Edwards, Kari Housholder, Veronica Huddle, Lauryn Reckner, Nicholas Rives, Edmund Roberson, Elizabeth Simpson, Kara Smothers, Stacy Stevens, Shelby Strickland, David Sturgeon, Deandra Turner, Ashley Washburn, Shannon Wells

Licensed Professional Clinical Counselor (LPCC)

The applications committee made a recommendation to approve the following LPCC applications:

Shelly Baxter, Ashley Curtis, Casha Demello, Amanda Dillow, Elizabeth Drain, Tanya Fluke, Amanda Fuchs, Maretta Garner, Jennifer Green, Jacob Henry, Marcie Holmes, Jennifer Howard, Jessica Johnson, Jennifer Judy, Leah Klensch, Hannah Lunde, Lacie Martinez, Gina Mcfadden, Elaina Mitchell, Jacqueline Mitchell, Sharla Mize, Leta Norman, Eric Ritz, Terence Rozzell, Allison Russell, Sarah Steger, Tiffany Thomas, Donna Tuttle, Melissa Wolfe, Trevor Woodworth, Amanda Wooton, Ashley Wright

LEGAL COUNSEL

- Ohio Reciprocity Agreement
- Mr. Roberts moved to enter the closed session at 1:06 p.m., with a second by Ms. Grigsby. Motion carried.
- Mr. Roberts moved to leave the closed session at 1:15 p.m. Second by Ms. Martin, motion carried.

Motion from complaint committee to accept the below recommendations. Ms. Martin seconds the motion which carried.

ADMINISTRATIVE HEARINGS

2021LPC00003- Counsel to engage in settlement

2022LPC00002- Motion to dismiss

COMPLAINTS COMMITTEE

2021LPC00042- Clarification from supervisor and supervisee

2022LPC00018- Investigation

2022LPC00021- Investigation

2022LPC00023- Resending letter

2022LPC00025- Investigation

2022LPC00026- Table to September 2022

2022LPC00027- Dismiss with caution

2022LPC00028- Investigation

LPC Investigations

Continuing Education

- Continuing education program request reviews and approved CEs can be found on the Board's website, <http://lpc.ky.gov>, under the Continuing Education tab, and then the LPC CE list.

Ms. Hood moved to approve the continuing education applications as presented. Second by Ms. Martin, carried.

APPROVAL OF PER DIEM

- July 19, 2022, Regular Board Meeting

PER DIEM

Ms. Grigsby moved to approve per diem, seconded by Ms. Hood. Carried

ADJOURN

Ms. Grigsby motioned to adjourn at 1:24 p.m. The Motion was seconded by Dr. Coyt and carried.



Dr. Andrea Brooks, Board Chair